

PSRES PTO Board Meeting – Kick-off Meeting

Meeting Minutes

Date/Time: 7/12/22 4 PM



Brittney Gloer (P)	<input checked="" type="checkbox"/>	Lisa Burgess (VP)	<input checked="" type="checkbox"/>	Lisa Whiteley (VP)	<input checked="" type="checkbox"/>	Becky Wenrich (T)	<input checked="" type="checkbox"/>
Nora May (S)	<input checked="" type="checkbox"/>	Amber Curtis (EC)	<input checked="" type="checkbox"/>	Ashley Finch (CC)	<input checked="" type="checkbox"/>	Kristin West (COC)	<input checked="" type="checkbox"/>
Aimee Mullen (VC)	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

<u>Topic</u>	<u>Discussions / Agenda</u>	<u>Notes from meeting</u>
Welcome and Introductions	<ul style="list-style-type: none"> Peace, Love, and PTO 😊 VP positions: <ul style="list-style-type: none"> VP In-Reach: Room Parent/Volunteer Coordinator and Communications VP Out-Reach: Events and Community Partners 	BG: Excited for new year!!
Budget Overview	<ul style="list-style-type: none"> TA pay (\$150) New teacher funds requested (4-5 new and 8-10 total moving grades) Budget allocations for 2022-2023 <ul style="list-style-type: none"> Teacher Appreciation spending breakdown Fundraising Needs (more to follow) Typical spending 	<p>BW: Focus is on teachers. Total now \$11000, operations expenses are 1600-1700. Will need to fundraise. Will print out 1 pg doc for all meetings.</p> <p>BG: Ta time missing; all ok'ed to pay. Chris asked for 4-5 new teacher \$100 gift to supply classrooms; all ok'ed. Will need to ask about 8-10 moving classrooms.</p>
Calendar Overview for 2022-2023	<ul style="list-style-type: none"> PTO Meetings- First Monday of every month at 3:45 p.m. <ul style="list-style-type: none"> September 12, October 3, November 14, December 5, January 9, February 6, March 6, April 3, May 1, June 5 August events Teacher Breakfasts Spirit Nights Fun Run in October 	BG: new times! Hopefully more teacher and parent involvement. May want to put out signs for drop off line.
Back to School	<ul style="list-style-type: none"> Teachers <ul style="list-style-type: none"> August 16 Teacher Workdays Kick-Off <ul style="list-style-type: none"> Catered Donuts and Coffee Goody Bag: shirt, water bottle, sticker, custom cookie, thank you note Raffle Prizes Welcome from our team Week One Back to School <ul style="list-style-type: none"> Monday- Starbucks code Wednesday- Mid-week pick me up (room service, floats?) Friday- Breakfast by Pitts Baptist Students <ul style="list-style-type: none"> Kindergarten Camps- August 3 and 4 (9-12:30) <ul style="list-style-type: none"> Volunteers needed: 8:30-10:30 and 10:30-12:30 both days Open House- August 25 (5-7 pm) <ul style="list-style-type: none"> Two tables (one in K/1 and one in 2-5) 	<p>BG: K-camp, need volunteers, Aug 3-4.</p> <p>All board members to go for teacher kickoff 8/16 at 8AM. Open House 8/25, will have 2 tables.</p>

	<ul style="list-style-type: none"> ▪ Volunteers needed 4-6 and 6-8 (won't go fully until 8) ○ Will only sell smaller merchandise items and distribute information ○ Amazon Wishlist wall 	
Teacher Appreciation	<ul style="list-style-type: none"> • Idea Sharing Time • Monthly Events <ul style="list-style-type: none"> • Breakfasts first Fridays (sponsored by community organizations) • Birthday cake for teachers • Teacher(s) of the Month (door signs and recognition) • Thanksgiving Feast • Teacher Appreciation Week 	
Swag	<ul style="list-style-type: none"> • T-shirts: Bonfire Website—order window with school delivery • For Kindergarten Camp and Open House—magnets, stickers, water bottles, lanyards plus previous year's swag (leftovers) 	BG: Bonfire, will open window for orders for 3 weeks, then package at school for delivery (to reduce cost).
Family Fun Nights	<ul style="list-style-type: none"> • 2022-2023 Calendar: <ul style="list-style-type: none"> • September 21- Chipotle (Kannapolis 5-9) *confirmed • October 20- Chuck E. Cheese (Concord 3-9) *confirmed • November- Frye's? • December- Wendy's (Harrisburg) • January- Buffalo Wild Wings (Afton) • February- Texas Roadhouse (Concord 4-8) • March- Chick-fil-A (Harrisburg) • April- Cici's (University) • May- Chipotle again? or local partner (Kannapolis) • June- Frozen Cups 	
Fun Run	<ul style="list-style-type: none"> • See attached page/details 	BG: New & improved!!
PTO-Sponsored Events	<ul style="list-style-type: none"> • Family Fun Nights • Quarterly Events (Donuts with Santa or JingleBall, Spring Fling, etc.) <ul style="list-style-type: none"> • Q1- Fun Run • Q2- • Q3- • Q4- 	
Communication	<ul style="list-style-type: none"> • Open House/Kindergarten Camp Flyer • Weekly Teacher E-mails • Monthly Newsletters • IG and Facebook 	BG: Will send out weekly email directly to teachers. New email: ptopsres@gmail.com
Fundraising Efforts / Community Partnerships	<ul style="list-style-type: none"> • Rent the Rock (Sign-Up Genius) • Birthday Grams • Amazon Wishlist • Donations! Donations! Donations! • Corporate Sponsorships 	
School / Teacher Morale	<ul style="list-style-type: none"> • Chalk the Walk • Painting the Rock (Back to School, Teacher Appreciation, End of School Year) • Funding for each grade level or for specials • Lunch duty volunteers- coordinated by room parents (specific dates and times given) 	BG: Lunch duty; will get more info from Chris.
Questions / Comments	<ul style="list-style-type: none"> • 	

Fun Run 2022

The Overall Idea	<ul style="list-style-type: none"> • Quality over quantity. Less is more in our first year, and do it extremely well! • Stick with the Boosterthon platform at 15% so we can reuse emails and have an online presence. • Theme: Color Wars and Character Traits with Cameos <ul style="list-style-type: none"> ○ Each grade will be a different color ○ Character traits shared by possible FCA team and Cameos (mascots/cameos) • Incorporate spirit week to boost parent involvement and awareness • Rewards given to classrooms and grade levels (not simply individual students) to foster teamwork and inclusivity 	BG: Will setup meeting with FCS; TBD
Important Dates/Timeline	<ul style="list-style-type: none"> • Week 1: <ul style="list-style-type: none"> ○ Oct 13 Thurs- Send home flyer, kick off and staff meeting ○ Oct 14 Fri- Mr. Smith email • Week 2: <ul style="list-style-type: none"> ○ Oct 17 Monday – registration ○ Oct 18 Tuesday – registration, need teacher thermometers ○ Oct 19 Wednesday – Day 1 Huddle and Intro video ○ Oct 20 Thursday – Day 2, character trait 1 ○ Oct 21 Friday– Day 3, character trait 2 Bonus pledge on weekend • Week 3: <ul style="list-style-type: none"> ○ Oct 24 Monday– Day 4, character trait 3 ○ Oct 25 Tuesday– Day 5, theme of year ○ Oct 26 Wednesday – pre-race video ○ Oct 27 Thurs Race – the big event! (Fall Festival night) 	
Things to Pay For:	<ul style="list-style-type: none"> • Shirts (to be used for field trips and Field Day too) • DJ *lined up • Incentives for students/grade levels • Inflatables • Race Day Items • Yard Signs • Any other communication 	
Volunteers Needed	<ul style="list-style-type: none"> • Prize Coordinator/Distributor • Shirt Coordinator/Distributor • Charts and Labels Organizer • Sponsorship Coordinator • Volunteer Manager for Day Of Events <ul style="list-style-type: none"> ○ Volunteers at water stations ○ Volunteers for set-up and clean-up • Video Person • Hype Team 	
Forward Planning on Outside Involvement	<ul style="list-style-type: none"> • FCA team to help with character lessons (videos and in-person) • Mascot cameos (video and/or in-person) <ul style="list-style-type: none"> ○ Norm and cheerleaders/football players ○ Pay for small social media stars/athletes/leaders' cameos for videos • Outside volunteers to read to students/visit classrooms <ul style="list-style-type: none"> ○ Football players from local schools, etc. 	